

The purpose and scope of this policy statement

Boodle Books is a small company working with both individual children and small groups of up to 12. It supports learning through harnessing independence and curiosity. Boodle Books works with both mainstream educated children and home educated children.

The purpose of this policy statement is:

- to protect children and young people who receive Boodle Book's services from harm.
- to provide children and young people and their families, with the overarching principles that guide our approach to child protection.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available from [nspcc.org.uk/childprotection](https://www.nspcc.org.uk/childprotection).

Supporting documents

This policy statement should be read alongside our organisational policies, procedures, guidance and other related documents:

- role description for the designated safeguarding officer
- dealing with disclosures and concerns about a child or young person
- managing allegations against staff and volunteers
- recording concerns and information sharing
- child protection records retention and storage
- code of conduct for staff and volunteers
- behaviour codes for children and young people
- photography and sharing images guidance
- online safety
- anti-bullying
- managing complaints
- whistleblowing
- health and safety
- adult to child supervision ratios.

We believe that:

- children and young people should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

We recognise that:

- the welfare of children is paramount in all the work we do and in all the decisions we take
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse.

We will seek to keep children and young people safe by:

- valuing, listening to and respecting them
- appointing Sarah Forrester as the nominated child protection lead for children and young people
- adopting child protection and safeguarding best practice through our policies, procedures
- developing and implementing an effective online safety policy and related procedures
- recording and storing and using information professionally and securely, in line with data protection legislation and guidance
- making sure that children, young people and their families know where to go for help if they have a concern

- using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- ensuring that we have effective complaints and whistleblowing measures in place
- ensuring that we provide a safe physical environment for our children and young people by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where children, young people and their families, treat each other with respect and are comfortable about sharing concerns.

Contact details

Nominated child protection lead

Name: Sarah Forrester

Phone/email: 07725517534 / info@boodlebooks.com

N.E.Lincs Children's Safeguarding Team

01472 326292

This policy was last reviewed on: 30/07/2023

Next review: July 2024